

Password Buster and / or Password Recovery Instructions

Please call us to schedule an appointment to schedule this service. Our regular business hours are 9:00 AM - 5:00 PM est, Monday through Friday. Weekend services are available at an additional cost. Upon your scheduled appointment time, we will promptly change your password and return your file to you within approximately three hours.

We understand that your time is valuable. Please note that, for the protection of your data, the Password Recovery Service is a structured process. We must receive all the requested information before we can begin the recovery procedures.

To crack or bust your password, we will need two things from you:

1. Our completed **"Consent Form"** (located on page 2 of this document)

We will need a **"Letter of Consent"** from a **Legally Authorized Officer of Your Company**. For security reasons, we require an authorized person from your company to complete the Letter of Consent form. This form must be filled out and printed on **Company Letterhead** before we can recover or reset any password.

2. Your **CURRENT** company backup where we are actually changing the password.

Please use our secure drop box to send us these files:

<https://www.yousendit.com/dropbox?dropbox=BestBusinessStrategies>

For questions or to schedule an appointment, please call **304-233-2612**.

Letter of Consent

To whom it may concern:

I, _____, give my consent to Best Business Strategies and its employees to recover my User IDs and reset Password for my Sage 50 US Accounting data. The person(s) at my company that is authorized by me to receive this information is/are:

They can be reached at: _____ ext. _____

Contact Person: _____

Telephone: _____

Email Address: _____

Your Sage Customer ID#: _____

Your Sage 50 Build Number and Year: _____

(You can find this information in your Sage 50 software by clicking on the **“Help Tab”** (*horizontal menu on very top*), then click on **“About Sage 50 Accounting Tab”**.)

I also understand and agree to pay Best Business Strategies the current listed website price for the Password Discovery Service. This price is for one company; additional charges apply for subsequent companies. Prices are subject to change without notice.

Sincerely,

Title: _____ Date: _____